

Minneota City Council

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN SPECIAL SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 16, 2023 AT 6:00 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer

STAFF ABSENT: Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

ITEM 1: CALL TO ORDER
Mayor John Rolbiecki called the special meeting to order at 6:00 p.m.

ITEM 2: ADOPT AGENDA
Reisdorfer motioned, seconded by Gillund to adopt the agenda as presented. MOTION PASSED UNANIMOUSLY

ITEM 3: PUBLIC WORKS EMPLOYEE
The Council reviewed the Public Works job

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN SPECIAL SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, MAY 30, 2023 AT 5:00 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

ITEM 1: CALL TO ORDER
Mayor John Rolbiecki called the special meeting to order at 5:00 p.m.

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JUNE 12, 2023 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Matt Boettger

ITEM 1: CALL TO ORDER
Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS
The Administrator asked that the following item be added: \$11,242.57 Extra Check Register

ITEM 3: ADOPT AGENDA
Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES
The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Rodas motioned, seconded by Gillund to approve the May 8, 2023, May 16, 2023 and May 30, 2023 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES
The Council reviewed the following reports and had no additional questions or comments: (5a) – 6/2/23 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Land Parcel; (5e) – 2022 CCR Report; (5f) – Lyon County News Release

ITEM 6: EXPENSES & DISBURSEMENTS
Reisdorfer motioned, seconded by Rodas to approve the payment of \$95,529.17 (as listed on the check register summary), to approve the payment of \$20,414.55 (as listed on the payroll check register) and to approve the payment of \$11,242.57 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS
No comments or requests were received either in person or in writing.

ITEM 8: 2022 FINANCIAL DRAFT REPORT

description, rating scale, interview questions, benefits list and wage step scale. With no questions or additional comments, the Council asked to meet with each of the candidates.

ITEM 4: PUBLIC WORKS EMPLOYEE INTERVIEWS
The Council interviewed the following candidates: Jason Boe and Anthony Opdahl

ITEM 5: RFP – GRANT ADMINISTRATION
Gillund motioned, seconded by Koppien to accept Development Services, Inc.'s proposal to develop, implement, and administer all aspects of the Small Cities Development Grant projects. Fees for DSI services will be \$98,165, with \$78,165 being funded by SCDP grant funds, and the remaining \$20,000 being due from local matching funds. MOTION PASSED UNANIMOUSLY

ADJOURNMENT
Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:12 p.m. MOTION PASSED UNANIMOUSLY

ATTEST:
Shirley Teigland, City Administrator
John Rolbiecki, Mayor

Council Approved June 12, 2023

ITEM 2: ADOPT AGENDA
Gillund motioned, seconded by Koppien to adopt the agenda as presented. MOTION PASSED UNANIMOUSLY.

ITEM 3: CITY STAFFING
Koppien motioned, seconded by Gillund to hire Anthony Opdahl as a Public Works I Employee, Grade 6, Step 5 Classification. MOTION PASSED UNANIMOUSLY.

ADJOURNMENT
Koppien motioned, seconded by Gillund to adjourn the meeting at 5:05 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for June 12, 2023 at 6:30 p.m.

ATTEST: Shirley Teigland, City Administrator
John Rolbiecki, Mayor

Council Approved June 12, 2023

Rodas motioned, seconded by Gillund to approve the City of Minneota Annual Financial Draft Report for the year ending December 31, 2022 as presented. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Gillund to transfer \$17,159 from the Capital Outlay Fund to the General Fund. MOTION PASSED UNANIMOUSLY

ITEM 9: RESOLUTION 23-08
The Council reviewed the Minneota Fire Department Relief Association Annual Financial Report for the year ended December 31, 2022. The report is strictly informational and does not require action by the Council. Gillund motioned, seconded by Koppien to adopt Resolution 23-08 accepting a donation from the Minneota Firemen Relief Association in the amount of \$60,000 and earmarking the funds for Minneota Fire Department needs. MOTION PASSED UNANIMOUSLY

ITEM 10: ORDINANCE 23-01
After reviewing Ordinance 23-01, an ordinance establishing truck routes, Gillund motioned, seconded by Koppien to consider other options prior to designating final truck routes. MOTION PASSED UNANIMOUSLY

ITEM 11: CABLE FRANCHISE
Gillund motioned, seconded by Rodas to adopt Midcontinent Communication Ordinance #746 to extend the term of the franchise to expire 10 years after passage. MOTION PASSED UNANIMOUSLY

ITEM 12: ZONING PERMITS
Reisdorfer motioned, seconded by Rodas to approve all Zoning Permits as listed below:
a) Dawson, Don – 308 N Monroe Street – 16’ x 12’ x 8’ Utility Shed
b) DeSmet, David – 402 N Monroe Street – 16’ x 16’ concrete patio
c) Heggeseth, Dennis – 408 N Madison Street - 16’ x 24’ x 9’3” Garage
d) Moe, Charles – 303 E Lyon Street – 24’ x 8’ x 6-8’ lean-to

ITEM 13: VIETNAM MEMORIAL & HISTORY CENTER
Rodas motioned, seconded by Reisdorfer to promote and support “Vietnam Brotherhood”, a PBS Postcard series episode showcasing the Vietnam Memorial History Center and future showing at the Minneota Public Library. MOTION PASSED UNANIMOUSLY

ITEM 14: REHAB LOAN
Koppien motioned, seconded by Gillund to write off non-collectible rehab loan in the amount of \$2,866.69 between the City of Minneota and Jon Opdahl. MOTION PASSED UNANIMOUSLY

ITEM 15: WATER CONSERVATION
Gillund motioned, seconded by Koppien to post website, Facebook and Nixle announce-

ments encouraging residents to be proactive in conserving water usage. MOTION PASSED UNANIMOUSLY

ITEM 16: GOLF CART LICENSE
Koppien motioned, seconded by Rodas to not make changes to the City's golf cart license requirements for slow moving vehicle signs due to MN State Statute provisions. MOTION PASSED UNANIMOUSLY

ITEM 17: ADJOURNMENT

Koppien motioned, seconded by Gillund to adjourn the meeting at 7:00 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for July 10, 2023 at 6:30 p.m.

ATTEST:
Shirley Teigland, City Administrator
John Rolbiecki, Mayor

Council Approved July 10, 2023

Disclosure Report

ANNUAL DISCLOSURE REPORT

City of Ghent, Minnesota

Annual Disclosure of Tax Increment Districts for the Year Ended December 31, 2022

TIF District Name/Number	TIF 1 - 1 Bluebird Creek
Current net tax capacity	66,889
Original net tax capacity	362
Captured net tax capacity	66,527
Principal and interest payments due in 2023	42,843
Tax increment received in 2022	84,807
Tax increment expended in 2022	118,317
Month and year of first tax increment receipt	June, 2005
Date of required decertification	December 31, 2030
Increased property taxes to be paid from outside the district if fiscal disparities Option A applies	0

Additional information regarding each district may be obtained from:

Dawn Vlaminck, Administrator
City of Ghent
107 North Chapman
Ghent, MN 56239-0097
Phone: 507-428-3214

Lyon County Board Minutes

LYON COUNTY BOARD OF COMMISSIONERS

Tuesday, June 6, 2023

A Summary of the Proceedings of the Lyon County Board
9:00 a.m. pursuant to notice the Lyon County Commissioners met with the following members present: Commissioners Graupmann, Anderson, Crowley, Draper and Andries. Also present: Administrator Stomberg and County Attorney Wikelius.

MSP to approve the agenda with the additions.
MSP to approve the consent agenda.
MSP to approve the Cottonwood Country Club gambling permit.
MSP to approve the renewal of the Vanguard Appraisals contract.
MSP to approve the liquor license for the 5 Family Ranch.
MSP to approve the request for Lory Jo Holden to do the out of state travel CTO training.
MSP to approve the new purchase of the low bid from Miller Sellner - Bobcat UTV for the landfill for a total of \$20,958.
MSP to approve Titan New Holland tractor T5-120 with loader for the amount of \$63,310.00 and have Schroeder check into warranties for this tractor.
MSP to approve bid from Miller Sellner for a Bobcat T66 for \$64,163.00, to come out of the landfill funds.
MSP to set \$80,000.00 for the adjusted amount between line items of contingency and parks.
MSP to transfer the T650 Bobcat skid loader from the landfill to the parks.
MSP to reject the bids on the Garvin Parks improvements and instruct Schroeder and VanMoer to put in new specs and new bids after adjusting the project for 2023.
MSP to approve Schroeder to declare the existing Garvin Park buildings surplus.
MSP to replace the building with the additional expense of keeping the same rock theme as the other buildings.
MSP to approve the Comp Worth/Pay Equity Review and to have it done in house.
MSP to approve the signing the Conflict Waiver-CD 14.
MSP to come out of closed session.
MSP to add June 19th to the list of observed holidays to the personnel policy.
MSP to approve the memorandum of agreements for the deputies and the jail dispatchers, giving them the Juneteenth holiday.
Meeting adjourned at 12:15 PM.

A copy of these proceedings are available in the County Administrator Office of Lyon County and also available at www.lyonco.org.

LYON COUNTY BOARD OF COMMISSIONERS

Tuesday, June 20, 2023

A Summary of the Proceedings of the Lyon County Board
9:00 a.m. pursuant to notice the Lyon County Commissioners met with the following members present: Commissioners Graupmann, Anderson, Crowley, Draper and Andries. Also present: Administrator Stomberg and County Attorney Wikelius.

MSP to approve the agenda with the addition of funding request for an Area II project.
MSP to approve the consent agenda.
MSP to approve the donations to the Lyon County K9 program as presented; \$5,000 from Williams Farms, \$5,000 from Schafer family in memory of Ben Schafer and \$100 from North Star Insurance. Thank you notes will be sent.
MSP to adjust the fee schedule to reflect the following rates for winter storage rental: less than anything less than 20 ft. will be \$35/month, 20-30 ft. will be \$45/month, and anything over 30 ft. will be \$65/month for the 2023-2024 season.
MSP to allocate \$50,000 of APRA funds for the City of Florence for the projects presented.
MSP to appoint Jim Weideman, Steve Johnson and Todd Hammer as viewers to the CD 14 repair. Motion carried with Commissioners Crowley, Graupmann, Draper and Andries voting in favor. Commissioner Anderson abstained from voting.
MSP to reconvene the regular board meeting at 9:24 a.m. Motion carried with Commissioners Crowley, Graupmann, Draper and Andries voting in favor. Commissioner Anderson abstained from voting.
MSP to enter into closed session at 9:57 a.m. for LELS negotiations.
MSP to accept the LELS Sergeant contract as presented.
Meeting adjourned at 10:05 AM.

A copy of these proceedings are available in the County Administrator Office of Lyon County and also available at www.lyonco.org.

CLASSIFIED DEADLINES:
Monday - 12 p.m.
For pricing information call 507-872-6492